

Stryker - EPC Group
Statement of Work - Version 4.0

This Statement of Work has been developed for Stryker in 2 phases. Phase 1 of this project outlines a SharePoint 2010 initiative consisting of a needs assessment, architectural review, governance development, and initial ECM design and roadmap strategy. The Phase 1 initiative will prepare for the enclosed phase 2 environments in which SharePoint will be utilized enterprise wide as a cohesive SharePoint Ecosystem for global collaboration and intranet solution for Stryker.

Phase 2 outlines a SharePoint initiative consisting of an implementations based on the needs assessment, architectural review, governance development, and ECM design and roadmap strategy developed in Phase 1.

stryker®

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SOLUTION PROPOSAL

STRYKER SHAREPOINT CENTER OF EXCELLENCE (COE) DEVELOPMENT: PHASE 1

This Phase 1 initiative will provide services around the following:

- Business Case Realization around the value of a centralized Stryker SharePoint 2010 Center of Excellence.
- Comprehensive global Stryker SharePoint 2010 Governance Strategy
    - Including both planning and enforcement strategies
- Development of a Stryker SharePoint COE Charter that will contain:
    - Development of Stryker's Global SharePoint 2010 Enterprise Strategy
    - Development of the Infrastructure needed to support the new Enterprise strategy
    - Recommendations around SharePoint custom development best practices that will cover the development of the following:
        - Workflows
        - Web Parts
        - Custom Master Pages and themes to achieve a desired look and feel
        - Executive Dashboards and Reporting
    - Development of a strategy to education of sub-teams, project members, power users, and internal Stryker trainers around SharePoint best practices, functionality, and development
    - Recommendation around My Site deployment and an initial strategic pilot
    - Organizational hierarchy and structure of the Stryker SharePoint Center of Excellence (COE).
    - The Stryker SharePoint COE run and support organization strategy (Governance).
    - Recommendations regarding Stryker's SharePoint 2010 Training Curriculums
    - Recommendations around the future SharePoint 2010 strategy to keep SharePoint's future release (SharePoint 15) in mind.
    - Organizational expectations around SharePoint 2010 Governance
    - The Stryker COE Promotion and Change Management Strategy
    - Stryker's SharePoint COE Roadmap (3, 6, 9, 12, 18, 24, 36 months)
    - Executive Review and Gating Recommendations
    - SharePoint change management strategy

EPC Group believes the new Stryker SharePoint COE and the best practices deployment of SharePoint 2010 will assist Stryker with achieving the following goals:

- Introduce a true enterprise web-based content management platform into the Stryker environment
- Assist Stryker in the classification and enterprise management of all new and existing documents
- Introduce a collaborative Intranet solution that is integrated with Microsoft Office 2007 and\or 2010 to allow for version control and check in \ check out capabilities