



Stryker - EPC Group Statement of Work - Version 4.0

This Statement of Work has been developed for Stryker in 2 phases. Phase 1 of this project outlines a SharePoint 2010 initiative consisting of a needs assessment, architectural review, governance development, and initial ECM design and roadmap strategy. The Phase 1 initiative will prepare for the enclosed phase 2 environments in which SharePoint will be utilized enterprise wide as a cohesive SharePoint Ecosystem for global collaboration and intranet solution for Stryker.

Phase 2 outlines a SharePoint initiative consisting of an implementations based on the needs assessment, architectural review, governance development, and ECM design and roadmap strategy developed in Phase 1.



SOLUTION PROPOSAL

STRYKER SHAREPOINT CENTER OF EXCELLENCE (COE) DEVELOPMENT: PHASE 1

This Phase 1 initiative will provide services around the following:

- Business Case Realization around the value of a centralized Stryker SharePoint 2010 Center of Excellence.
- Comprehensive global Stryker SharePoint 2010 Governance Strategy
 - Including both planning and enforcement strategies
- Development of a Stryker SharePoint COE Charter that will contain:
 - Development of Stryker's Global SharePoint 2010 Enterprise Strategy
 - Development of the Infrastructure needed to support the new Enterprise strategy
 - Recommendations around SharePoint custom development best practices that will cover the development of the following:
 - Workflows
 - Web Parts
 - Custom Master Pages and themes to achieve a desired look and feel
 - Executive Dashboards and Reporting
 - Development of a strategy to education of sub-teams, project members, power users, and internal Stryker trainers around SharePoint best practices, functionality, and development
 - Recommendation around My Site deployment and an initial strategic pilot
 - Organizational hierarchy and structure of the Stryker SharePoint Center of Excellence (COE).
 - The Stryker SharePoint COE run and support organization strategy (Governance).
 - Recommendations regarding Stryker's SharePoint 2010 Training Curriculums
 - Recommendations around the future SharePoint 2010 strategy to keep SharePoint's future release (SharePoint 15) in mind.
 - Organizational expectations around SharePoint 2010 Governance
 - The Stryker COE Promotion and Change Management Strategy
 - Stryker's SharePoint COE Roadmap (3, 6, 9, 12, 18, 24, 36 months)
 - Executive Review and Gating Recommendations
 - SharePoint change management strategy

EPC Group believes the new Stryker SharePoint COE and the best practices deployment of SharePoint 2010 will assist Stryker with achieving the following goals:

- Introduce a true enterprise web-based content management platform into the Stryker environment
- Assist Stryker in the classification and enterprise management of all new and existing documents
- Introduce a collaborative Intranet solution that is integrated with Microsoft Office 2007 and/or 2010 to allow for version control and check in \ check out capabilities